



The Central Okanagan Parent Advisory Council

General Meeting Minutes

Date: March 6th, 2023, at 7pm Location: 200m

DRAFT

The Central Okanagan Parent Advisory Council acknowledges the meeting is being held on the unceded, Traditional Territory of the Okanagan people

COPAC Executive: Simon Adams, Nicola Baker, Roslyn Hazen, Deannie Zahara, Shannon Gallivan.

COPAC Reps: Jeannette Watson-**CMS & OKM**, Mina Peterson-**WAT**, Carrie Broughton-**KSS**, Maureen Kilcullen-**RVE**, Jammie Paterson-**SMS**, Amanda Kraft-**SRE**, Heather Engram-**DRE**, Carmen Kocsis-**WRE**, Mia Gordon-**SVE**, Meaghan Roode-**HRE & CNB**, Nicole Codispoti-**BCE**, Stephanie-**AME**, Camila Bifford- **GME & DRK**, Ryan Liboiron-**BME**, Ingeborg Keyser-**CAS**, Kelly Doane-**SLE**, Heather Burton-**BGE**, Maureen Kilcullen-**RVE**, Olena Gololobova-**MBSS**
RSS Parent- Vivian Evans

PARTNERS PRESENT:

Deputy Superintendent of Schools-Terry Beaudry
Board of Education: Trustee Chantelle Desrosiers, Trustee Wayne Broughton
COTA (Central Okanagan Teachers Association)- Susan Bauhart
CUPE (Canadian Union of Public Employees)-Teri Wishlow
DSC (District Student Council)- Zach Johnson

1.0 Call to Order: Greetings/Introductions- Simon Adams

2.0 Guest Speaker -No Guest Speaker this month

3.0 Establish Quorum (10 Voting Members) Established with 22 present

AME	x	ASM		BHE		BGE	x	BCE	x	BME	x	CAS	x	CTE		CLE		DRE	x
DWE		ELE		GME	x	GRE		HGE		HRE	x	MJE		NGE		OTS		PLE	
PSE		PGE		QGE		RAY		RVE	x	RLE		SLE	x	SKE		SRE	x	SVE	x
WAT	x	WRE	x																
CMS	x	CNB	x	DRK	x	GMS		HMS		KLO		RMS		SMS	x				
GESS		KSS	x	MBSS	x	OKM	x	RSS											

4.0 Agenda: Additions/Approval

Motion: To accept the February 6th, 2023, Agenda as presented.

Motioned by Jeannette W., seconded Roslyn H.

All in favour: **Motion carried**

5.0 Minutes: Additions/Approval

Motion: To accept the March 6th, 2023, Minutes as circulated.

Motioned by Nicola B., seconded Ryan L.

All in favour: **Motion carried.**

6.0 SD23 Partner Group Reports

Trustee Update – Chantelle Desrosiers

- Planning & Facilities Committee:
- Education & Student Services committee: Sexual Health Level 1 review- review on how the BC mandated Sexual Health curriculum is delivered by SD23 specialized teachers to students in grades 4-10 will be presented to this committee on April 19th.
- Finance & Audit Committee: Indigenous Education council sending their Budget recommendations to the board, board will also be looking at specialty academy fee increases as well as bussing fee increases.

Superintendent Update – Terry Lee Beaudry, Assistant Superintendent

- Student & Family Affordability Fund - Ensure the dollars are allocated where they are needed most supporting families challenged with finances. 63% of this budget has been spent on supporting students and families, more info will be coming forward at the April Finance & Audit committee.
- announcement of budget for our district will be around spring break
- Terry expressed gratitude to COPAC for reaching out to the Indigenous Education council to look at ways that COPAC can support the **Indigenous Parent Family and Education Council (IPFEC)**. Simon and Nicola have been invited to attend the Indigenous Education council meeting in April. Due to COVID, IPFEC has remained dormant for a little over 2 years, looking to get Indigenous parents back involved in COPAC as well as running their own council.

CUPE- Teri Wishlow (newly elected CUPE President)

- Ad Campaigns promoting CUPE employees across the Okanagan. Photoshoots highlighting our diverse CUPE staff in our district, including Indigenous Advocates, custodial, CEA's, clerical, Library Assistants, Bus drivers, and more. Looking forward to seeing our local faces, as quite often they are parents of students in our district, super proud of that and they are super proud of the job they do.

DSC- Zach Johnson

- Student Council is doing well and preparing for their upcoming March meeting.

COTA- Susan Bauhart

- teachers are busy preparing student learning updates (report cards),
- BCTF AGM upcoming over spring break.

7.0 PAC 360 (A quick opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs – Simon Adams)

Question from Davidson Rd. Rep.

Is there a resource out there that helps schools/ PACs to assist with finding what grants are available in our district? *Re: Universally accessible playgrounds, Outdoor learning Classrooms, School community gardens*

-Nicola suggest to reach out to Watson Rd as they may have resource from their recent playground update.

-Terry Beaudry says operations team have some UpToDate info about finding funding sources available.

Reach out to Terry and can connect with a member of Operations team.

-Nicola mentioned that Davidson Rd is number 7 on the SD23 Playground Priority plan

see p.128 Appendix A - <https://pub-sd23.escribemeetings.com/FileStream.ashx?DocumentId=784>

-slack channel is another tool for communication, collaboration, sharing of knowledge for schools PAC Exec members. This is a free version and info is only available for 90 days.

-COPAC Executive has requested with operations department a resource for “PAC playground outdoor learning Road Map”

8.0 COPAC 360

• **Motion: To accept the COPAC financial update as presented** – Roslyn Hazen highlights MailChimp payment is listed under Presenter fee expense, Dan Duncan still payable Moved by Meagan R., seconded Shannon G.
All in favour: **Motion carried.**

• **Notice of Motion: To amend the COPAC Bylaws** – Nicola Baker

- Draft bylaw amendments will be circulated to PAC Presidents and COPAC reps.
- COPAC Reps will vote on the amendments as a whole or individually at our next meeting on Monday, April 3rd.

• **Call for Nominations for COPAC Executive** – Camilla Biffard copacnominations2023@gmail.com

- Nominations form is ready to be sent out, every position is up for nomination. Please share with your PAC Executive. You can nominate yourself or nominate someone else, minor requirements must be a parent with child in district and cannot be an employee of SD23.

- **Notice of AGM - Nicola Baker**
 - May 1st to elect 2023/24 COPAC executive
- **PAC's Impact in Dollars – Simon Adams**
 - reminder that this survey was sent to 45 PACs, only 16 have replied, Out of these PACs we've discovered that \$230,000 has been contributed towards our school district.
 - *If you haven't completed survey please do so, your contribution to this survey will assist with our advocacy efforts.*
- **BCCPAC AGM– Nicola Baker**
 - Conference and AGM, if you can't send a PAC rep you can assign your proxy vote to another SD23 PAC rep
 - **6 different special resolutions to put forward at BCCPAC AGM**, these have been created in collaboration with several DPACs with Surrey taking the lead.
 - Increase to general meetings.
 - Updates on Director and officers (mostly housekeeping)
 - Duties of director and officers
 - Policy to define the Job description of Directors.
 - Posting meeting minutes and communication
 - Update constitution

Nicola B. Motioned to put forth these resolutions with partner DPACs, seconded by Roslyn H.

All in favour: **Motion carried.**

(To see the status of any Resolution, refer to the online [Resolutions List & Archive.](#))

- **COPAC to put forward resolution 2017.6** to reaffirm bump up on the list-[Advocacy for the Capital Funding of Portables](#)

Moved by Nicola B., seconded by Nicole C.

All in favour: **Motion carried.**

Nicola will also be putting forward an ordinary resolution regarding Air Quality in schools

- **Sexual Health Level 1 Review – Nicola Baker**
 - Anyone is welcome to attend the Education & Student Services committee meeting on April 19th.
- **Specialty Academy Fees – Nicola Baker**
 - Reminder to PACs that according to the [School Act](#), section 82.1, increases to these fees must be put forth to their school PAC and should be approved at a PAC meeting
 - **Hardship clauses** -Reminder from Trustee Chantelle Desrosiers, a student will not be excluded from any educational program due to financial hardship. This applies to specialty academies as well. Refer to [School District Policy 425](#)
- **Parent Education & Communication Update – Deannie Z. & Shannon G. (see below for full report)**
 - **COPAC Social- Friday April 28th at 6:00 pm**
 - **ADHD Inside and Out** with Dan Duncan –**April 13 at 6:30 pm**
Please share this [registration link](#) with your PAC community.

9.0 Other Business - None

10.0 Adjournment –Nicola B. at 8:05pm

Future Meeting: COPAC General Meeting- Monday, April 3rd, 2023, 7:00pm via zoom.

District and Committee Meetings- Information is available on www.sd23.bc.ca

COPAC Website: <http://copac.sd23.bc.ca>

Facebook: <https://www.facebook.com/sd23copac/> Twitter: [@COPACSD23](https://twitter.com/COPACSD23)

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Update from Deannie Z. & Shannon G. (COPAC Members-at-Large, Parent Education & Communication Coordinators)

Deannie:

1. We are very excited that we had 23 PACs respond YES to hosting a **COPAC Social**. Please save the date for **Friday April 28th**. This will be for COPAC reps and PAC Presidents (or alternate exec member). It will be an informal get-together, to socialize, brainstorm advocacy, and enjoy some good eats.

Registration will be required in order for us to order food and beverages. Please keep an eye out in your email the next few weeks for registration link to respond with who will be attending on behalf of your PAC.

Shannon:

2. Dan Duncan will present the **ADHD Inside Out Framework** on **April 13 at 6:30 pm**. This online learning opportunity will consist of a 45 min. presentation and Q&A period. Please share this **registration link** with your PAC community.

Deannie:

3. Just a friendly reminder that COPAC has funds for parent education opportunities that we need to spend annually. We need your help with ideas for parent education workshops, before booking and spending money on speakers please reach out to myself or Shannon so that we can look into bringing the speaker in to benefit our entire school district community.
4. We have posted information to the COPAC website on two provincial K to 12 guides that have recently come out by the government. Supporting Student Health guide and the K-12 Anti-Racism Action Plan. We encourage everyone to take a look at them and if you have any question please email Simon.
5. The quarterly newsletter will be sent out on Friday, please take a look and share info with your PAC membership.
6. Family Support Institute of BC offers monthly free Education Series. Tomorrow they will have a Zoom meeting at 6:30pm "Bumps in the Road: Problem Solving". Registration Event info shared to COPAC Facebook